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Committee for Programme and Coordination
Fifty-fifth session
Organizational session, 23 April 2015
Substantive session, 1-26 June 2015
Item 2 of the provisional agenda*
Adoption of the agenda and organization of work

Status of documentation

Note by the Secretariat

1. In accordance with paragraph 8 of the annex to Economic and Social Council resolution 2008 (LX), the fifty-fifth session of the Committee for Programme and Coordination will be held at Headquarters from 1 to 26 June 2015.

2. In its resolution 1988/77 on its revitalization, the Council reiterated that the Secretariat should circulate relevant documentation in all working languages six weeks before the opening of the sessions of the Council and its subsidiary organs.

3. In its resolution 53/208 B on the pattern of conferences, the General Assembly: (a) reiterated its request to the Secretary-General to ensure that documents were available in accordance with the six-week rule for their distribution simultaneously in the six official languages; (b) reaffirmed its decision that, if a report was issued late, the reasons for the delay should be indicated when the report was introduced; and (c) decided that, if a report was submitted late to the conference services, the reasons for the delay should be included in a footnote to the document.

4. In section IV of its resolution 64/230 on the pattern of conferences, the General Assembly expressed deep concern at the unprecedented high level of late submission of documentation, which, in turn, had a negative impact on the functioning of intergovernmental bodies, and, reiterating its concern in its subsequent resolutions on the pattern of conferences, the latest of which was resolution 69/250, urged author departments to fully adhere to deadlines in meeting the goal of 90 per cent submission compliance.

5. Also in its resolutions on the pattern of conferences, the General Assembly reiterated its request that the Secretary-General direct all departments of the Secretariat to include the following elements in their reports:

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(a) A summary of the report;

(b) Consolidated conclusions, recommendations and other proposed actions;

(c) Relevant background information.

6. In those same resolutions, the General Assembly also reiterated its request that all documents submitted to legislative organs by the Secretariat and expert bodies for consideration and action have conclusions and recommendations in bold print.

7. In section IV, paragraph 85, of its resolution 69/250 on the pattern of conferences, the General Assembly reaffirmed its decision in section III, paragraph 9, of its resolution 59/265 that the issuance of documents in all six official languages on planning, budgetary and administrative matters requiring urgent consideration by the General Assembly should be accorded priority.

Annex

Status of preparedness of documentation for the fifty-fifth session of the Committee for Programme and Coordination

Agenda item	*Document symbol*	*Title or description*	*Estimated date of issuance*	*Status of issuance*
2.	**Adoption of the agenda and organization of work**			
	E/AC.51/2015/1	Annotated provisional agenda		
	E/AC.51/2015/L.1	Note by the Secretariat: status of documentation		
	E/AC.51/2015/L.2	Note by the Secretariat: reports of the Joint Inspection Unit (Economic and Social Council resolution 2008 (LX) and General Assembly resolution 59/267)		
3.	**Programme questions**			
(a)	**Proposed programme budget for the biennium 2016-2017**			
	A/70/__	Report of the Secretary-General: consolidated report on the changes to the biennial programme plan as reflected in the programme budget for the biennium 2014-2015 and the proposed programme budget for the biennium 2016-2017 (General Assembly resolutions 58/269, 62/224 and 67/236)		
	A/70/6/__	Relevant sections of the proposed programme budget for the biennium 2016-2017		
	A/69/6/Rev.1	Biennial programme plan and priorities for the period 2016-2017		
	A/68/74 and Corr.1	Report of the Secretary-General on proposed revisions to the Regulations and Rules Governing Programme Planning, the Programme Aspects of the Budget, the Monitoring of Implementation and the Methods of Evaluation (General Assembly resolution 68/20)		Issued
(b)	**Evaluation**			
	A/70/__	Report of the Office of Internal Oversight Services on strengthening the role of evaluation and the application of evaluation findings on programme design, delivery and policy directives (General Assembly resolution 62/224)		

Agenda item	*Document symbol*	*Title or description*	*Estimated date of issuance*	*Status of issuance*
	E/AC.51/2015/__	Report of the Office of Internal Oversight Services on the programme evaluation of the Economic and Social Commission for Asia and the Pacific		
	E/AC.51/2015/__	Report of the Office of Internal Oversight Services on the programme evaluation of the Office of the United Nations High Commissioner for Refugees		
	E/AC.51/2013/5	Report of the Office of Internal Oversight Services on the review of the evaluation capacity of the Office of the United Nations High Commissioner for Refugees		
	E/AC.51/2015/2	Report of the Office of Internal Oversight Services on the programme evaluation of the United Nations Human Settlements Programme	2 March	
	E/AC.51/2015/__	Report of the Office of Internal Oversight Services on the programme evaluation of the Economic Commission for Latin America and the Caribbean		
	E/AC.51/2015/__	Report of the Office of Internal Oversight Services on the programme evaluation of the United Nations Conference on Trade and Development		
	E/AC.51/2015/__	Report of the Office of Internal Oversight Services on the programme evaluation of the International Trade Centre		
	E/AC.51/2015/__	Report of the Office of Internal Oversight Services on the programme evaluation of the United Nations Entity for Gender Equality and the Empowerment of Women		
	E/AC.51/2015/__	Report of the Office of Internal Oversight Services on the thematic evaluation of the monitoring and evaluation of the Millennium Development Goals: lessons learned		
4.	**Coordination questions**			
(a)	**Report of the United Nations System Chief Executives Board for Coordination**			
	E/2015/__	Annual overview report of the United Nations System Chief Executives Board for Coordination for 2014 (Economic and Social Council resolution 2008 (LX))		

Agenda item	*Document symbol*	*Title or description*	*Estimated date of issuance*	*Status of issuance*
(b)	**New Partnership for Africa's Development**			
	E/AC.51/2015/__	Report of the Secretary-General on United Nations system support for the New Partnership for Africa's Development (General Assembly resolution 60/257)		
5.	**Report(s) of the Joint Inspection Unit**			
	(See E/AC.51/2015/L.2)			
6.	**Provisional agenda for the fifty-sixth session**			
	E/AC.51/2015/L.3	Note by the Secretariat: provisional agenda and documentation for the fifty-sixth session of the Committee (Economic and Social Council resolution 1894 (LVII))		
7.	**Adoption of the report of the Committee on its fifty-fifth session**			
	E/AC.51/2015/L.4 and addenda	Draft report of the Committee		

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Report(s) of the Joint Inspection Unit

Note by the Secretariat

1. In accordance with paragraph 6 of the terms of reference of the Committee for Programme and Coordination contained in the annex to Economic and Social Council resolution 2008 (LX), the reports of the Joint Inspection Unit concerning the economic, social and human rights programmes of the United Nations system, including the reports dealing with the United Nations Development Programme, the Office of the United Nations High Commissioner for Refugees and the United Nations Institute for Training and Research, shall be examined by the Committee, which shall report thereon to the Council and the General Assembly.

2. In accordance with paragraphs 4 (d) and (e) of article 11 of the statute of the Joint Inspection Unit, when a report concerns only one organization, the report and the comments of the executive head thereon shall be transmitted to the competent organ of that organization not later than three months after receipt of the report for consideration at the next meeting of the competent organ; and, when a report concerns more than one organization, the report, together with the joint comments and any comments of the respective heads on the matters that concern their particular organization, shall be ready for submission to the competent organs of the organizations not later than six months after receipt of the Unit's report for consideration at the next meeting of the competent organs concerned.

3. The Secretariat has reviewed the list of reports of the Joint Inspection Unit and the related comments of the Secretary-General and the United Nations System Chief Executives Board for Coordination, as applicable, which have been or will be issued before the session. Furthermore, after consultations with the Unit, and taking into account the provisions set out in paragraph 1 above, the Secretariat wishes to inform the Committee that there are no relevant reports of the Unit available to submit for consideration by the Committee at its organizational session (see also item 5 of the annotated provisional agenda (E/AC.51/2015/1)).

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